

**École Alpha Secondary School  
Parent Advisory Council (PAC) Meeting  
April 7, 2025, 7:00pm  
In person at Alpha Learning Commons/Library**

**MINUTES**  
Approved May 5, 2025

**CALLED TO ORDER: 7:01**

**PRESENT:**     *Executive:* Maria F, Ella H, Liezel L, Melanie W-H  
                  *DPAC Rep:* Vivien G  
                  *Principal:* Ms Victoria Lee  
                  *Members:* Julie S, Jenny Y, Nancy N, Sally F, Jacqui Zsiak, Debra P, Mario L, De D, Mathilda H, Will H

**REGRETS:**     Sharron Wang, Dry Grad

Topic	Presenter
1. <b>Welcome</b>	Maria F
2. <b>Approval of Agenda</b> <b>Amendments:</b> <ul style="list-style-type: none"><li>• Change date of District Band night to April 9</li><li>• Add Nancy N to discussion of Neufeld</li></ul> <b>Motion:</b> Julie <b>Second:</b> Ella <b>Approved</b>	Maria F
3. <b>Approval of Minutes from Feb. 3, 2025</b> <b>Amendments:</b> <ul style="list-style-type: none"><li>• Include Position Nominations Info sheet</li></ul> <b>Motion:</b> Liezel <b>Second:</b> Nancy <b>Approved</b>	Maria F
4. <b>Student Fundraiser Presentation</b>	Hannah

<p>Grade 12 student introduced fundraiser for helping Indigenous people access oral health care. Nearly 94% of Indigenous children have one untreated cavity, Indigenous communities lack access to care, nearly ¼ Indigenous adults have dental problems. This fundraiser would provide oral health care products to those in need. Krispy Kreme donuts will be for sale. Need help to spread the word, email flyer available.</p> <p>Member: suggested getting dentist offices to donate products, asked if we could donate money directly. A: people more likely to buy something, but donating as well would be good, too</p> <p>Ms McAllister: suggested Cash Online w various amounts to choose from; also getting dentists &amp; parents to donate products</p> <p>Member: how is this going to be distributed? A: bank in Squamish does an oral health care project, accepting donations, most likely place Member: I am happy to help reach out to Indigenous communities</p> <p>Member: how about reaching out to remote communities so local dentists can get stuff to people who need it</p> <p>Lots of offers from parents to help; flyer will have student's contact info</p>	
<p><b>5. Fine Arts Department Presentation</b> Ms McAllister &amp; 3 students</p> <p>Ms McAllister: Thank you for the fundraising, it helped with the royalty costs for Little Shop of Horrors, first musical at Alpha in over 20 years</p> <p>Gearing up for presentation in June; using live music not recordings, students prepping as "triple threats"; carpentry being done by students from other classes, Mr Beauregard to help with sets, also graffiti artist, so cross-curricular benefits; will likely continue to ask for PAC help w future shows; royalties can run \$2,000-7,000, your location can affect the price, each individual performance costs a royalty fee; using Michael J Fox theatre costs \$1,750 per night as well, so using Alpha studio despite small size &amp; difficulty recouping costs; renting equipment including the full size Audrey plant adds up; assorted teachers coming in to play music as well; royalties for early access (longer rehearsal time) are a couple hundred dollars a month, script &amp; score not released until about a month prior to show dates; students bring joy and 'find their village' in theatre, it's a safe space for all kinds of students, kids come at lunch and after school</p> <p>Students acting in play:</p>	Christina McAllister

<p>-learned a lot, love theatre program; more confident, gained life skills, lots of opportunities to grow as a person &amp; make strong friendships</p> <p>-major impact, have been in musicals from early age, very excited to be doing Little Shop of Horrors; theatre is fantastic opportunity to let teens come out of their shell, be creative, be comfortable with public speaking and many other skills</p> <p>-have done acting but also tried Tech and loved it, appreciated the chance to try multiple aspects of productions; boosted confidence, more comfortable being expressive, community very supportive</p> <p>Q: How to buy tickets? A: using Curate so sales can be done right up to day of performance, better tracking, sales will start in May</p> <p>Q: What is for sale on Cash Online A: Fundraiser: succulent plants</p> <p>Q: How much are tickets to the play? A: Adults \$20, students \$15</p> <p>Q: How much is the department asking for? A: Not asking anything specific, came to say thank you and show PAC some of what's involved and how much it helps when any funds are directed to theatre</p> <p>Q: Do you ever need to hire theatre teachers? A: It's an extra cost, so we try not to, and so far haven't had to do it</p> <p>Q: Is there a dream theatre you want to use? Michael J Fox? Could you fill it? A: We could fill MJF, students often have huge families &amp; lots of friends who want to come but can't when we use the Alpha studio. It would be awesome to have that, but the cost is prohibitive. Always open to suggestions, help, etc. in that vein. Member: I have a family member who does work connecting non-profits with theatre venues</p> <p>Q: Ever talked to Shadbolt? A: Yes, but very expensive, MJF actually cheapest option—gets harder when you use bigger venue because other bookings need to get in &amp; out as well</p> <p>Vivien: mentioned Hasting Merchants Association willing to do calendar w student art as fundraiser</p> <p>Ms Lee: district does a really good job funding the arts overall</p>	
<b>6. Principal's Report</b>	Victoria Lee

<p>Thank you for supporting Hannah's fundraiser and the theatre students—means a lot when people value what students are doing</p> <p>Fee increases next year: SFU charging more for school leaving going up to \$105 per student (district actually helping offset on top of that); dinner &amp; dance will be up by \$10; school student fee goes up to \$35: goes to gr 8 agendas, locks for lockers, student govt, student leadership (\$5); AP exam fees going up by \$20</p> <p>Robotics team made the Nationals, could go to Worlds but have decided not to (went last year)</p> <p>Dance team came in 2nd at festival, small but growing program</p> <p>Pink shirt day—good turnout and support</p> <p>French Immersion program holding carnival for students tomorrow; some kids just came back from real Carnivale in Quebec</p> <p>CARES committee doing more, hearing from more students about their cultural holidays, supporting more celebrations so kids can see their cultures represented/celebrated; big Easter event coming up</p> <p>Star Search recently</p> <p>Working on another student survey, maybe next year (e.g. the CARES committee came out of last year's survey); anti-racism committee continuing to work on projects</p> <p>Library was voted safest space in school, Connect was second</p> <p>Gr 12's gearing up for lots of activities: luncheon, Capstone presentations, organized events like laser tag; grad activities plus other things to allow for getting together</p> <p>Q: Liquor store money: how is that given to dry grad? A: District sorts it out, schools sign up for it &amp; gets divvied up</p> <p>Q: How is the 5 block schedule going to work? A: Gr 11 &amp; 12 students will come for 1st period (some will have study block then), gr 8,9,10 courses will start in 2nd period</p> <p>Q: Access &amp; bus schedule conflicts? A: Even for gr 11/12, should still work out, Access bus schedule will line up with periods 2-5, EAs will mostly be for periods 2-5</p> <p>Q: I have kids in both gr 9 and 11, how to figure out scheduling drop off/pick up?</p>	

A: Schedules won't be available until Sept, so won't know til then if older will start period 1—all gr 11 & 12 will have a spare in each semester	
<b>7. Chairperson Report</b> Hoping to meet with district to discuss plans for the modular expansion, learn more about upgrading the outdoor spaces—has been moved to the fall, been told there is no more money for outdoor upgrading BUT we will be advocating for some kind of covered seating at very least, PAC may need to consider directing fundraising toward that end	Maria F
<b>8. Treasurer's Report</b>  <i>See attached report for details</i>  Not much incoming, but some expenses for Teachers Wish List have been paid from list determined earlier this year—\$14,000 has been spent so far, out of about \$22,000 approved back in the fall  Gaming Funds: cash in bank, minus TWL reimbursements, also GIC  General Funds: cash in bank, also money in school's account from donations and fundraising (like Purdy's), also GIC  Fundraising Summary: net revenue so far (thank you to Nancy, Julie, Vivien, others) \$3132.72  Year to Date Revenue & Expenses: General Account: Not much income in March but expenses about \$4600 YTD Gaming: spent \$14000 so far  Q: Will we be spending the remaining \$8000 for the TWL? A: Yes, as the clubs spend money on things, PAC will be reimbursing from the list approved in Oct  Q: Are there differences between the amounts given to boys & girls sports? A: Girls got more this year  Q: Historically, have there been discrepancies between sports and types of clubs? A: Liezel: not sure as new to exec Ms Lee: tries to look at how many students are affected by the different clubs/programs to determine whether diff amounts warranted; varies each year	Liezel L

<p><b>9. Fundraising Update</b></p> <ul style="list-style-type: none"> <li>● <b>PAC Scholarships</b></li> </ul> <p>Last year our V-P Gloria took a look at scholarship structure and came up with excellent new categories/criteria to recognize students who might not normally get awards</p> <p>We approved up to \$2500 for scholarships in Oct budget, just need to confirm the categories</p> <p>Need to ensure our fundraising covers that amount, since we can't use Gaming funds (has gotten more strict)--we have already achieved over \$3000, so it's good</p> <p><b>Motion:</b> That PAC approve the \$2500 to be applied to the same PAC Scholarship categories as last year: Nancy N  <b>Second:</b> De D  <b>Approved</b></p> <p>Q: Do students have to apply specifically for these scholarships?  A: The school scholarship committee decides—Ms Lee will ask how these will be distributed</p> <p>Q: Is there a place for students to find out about scholarships?  A: Teams</p> <ul style="list-style-type: none"> <li>● <b>Neufeld "Chicken &amp; More" coming soon</b></li> </ul> <p>Spring campaign—frozen product; order on the link, order will be delivered May 29, 7pm, MUST be picked up at that time  Lots of variety, you pay on their website, PAC gets a percentage of the sales  Link will be active May 2, flyer will be coming soon</p> <p>Q: Can PAC do a 50/50? I can volunteer to set it up  A: Dry Grad has usually done this, exec will be meeting with Dry Grad soon to coordinate things—will get back to PAC about having one before end of year</p> <p><b>10. Inclusion Committee Report</b>  Last met in Feb, working on Mandate, will hopefully circulate next meeting</p> <p><b>11. Parent Grade 12 Dry Grad Committee Report</b>  Regrets, sent written notes (see attached)  Fundraising has been going well</p>	<p>Maria F</p> <p>Nancy N</p> <p>Sally F</p> <p>Sharron W</p>

<p>Spring family/friend photo night Think they will be ok for funds</p> <p>Ms Lee: 50/50 has to be for a specific purpose, goes through Gaming account</p> <p>Dry Grad: sold 91 tickets out of 250 students so far</p> <p>Volunteers needed</p> <p>*Maria will ask about any emails PAC can help distribute for volunteers and other info</p> <p><b>12. DPAC Representative Report</b></p> <p>See Feb minutes on DPAC website–Burnaby Teachers Association presented, will have conference coming up that parents invited to</p> <p>District Budget meeting Apr 15, be sure to email budget concerns to board and DPAC</p> <p>Change in leadership, Vivien is Vice Chair until AGM</p> <p>Melanie helping with C&amp;B review</p> <p>Vivien recommends PAC look into Directors Insurance</p> <p>Please report any emails sent by non-DPAC individuals</p> <p><b>13. Expansion Committee Report</b></p> <p>Thank you to the parents who have spent their time on this, very helpful</p> <p>Thank you to Nancy for helping organize meeting with Janet Routledge, our MLA</p> <p>Researching issues takes time, formulating questions takes time–very appreciative of people’s contributions</p> <p>Janet Routledge open to having coffee with parents, or coming to a PAC event, to hear from parents–very welcoming and open to questions</p> <p>Janet Routledge will follow up w mayor, look into questions Viven asked</p> <p>Member: vehemently protests Janet Routledge’s presence in the school: she had member arrested for peaceful protest in front of her office; member finds it</p>	<p>Vivien G</p> <p>Vivien G</p>

<p>problematic that her son is on school board (B Brassington); member will not accept her presence, has been traumatized by interaction with JR</p> <p>Maria: thank you for sharing that; we will take that into consideration; PAC has been reaching out to her as our MLA in hopes of getting help at provincial level</p> <p>Vivien: important to tackle all different departments &amp; levels to maximize getting stuff done</p> <p>Maria: even trustees have repeatedly said PACs need to make some noise at different levels, we have to keep making efforts in various directions to make change happen</p> <p>Q: how to coordinate different approaches, including media?</p> <p>Discussion: need to consider timing, etc. and keep discussion going</p>	
<p><b>14. Other Business</b></p> <ul style="list-style-type: none"> <li><b>Call for Nominations for AGM election</b></li> </ul> <p><b>Nominations so far:</b></p> <p>Maria F (President)</p> <p>Nancy N (Vice President)</p> <p>Liezel L (Treasurer)</p> <p><b>Need nominees for:</b></p> <p>Secretary</p> <p>DPAC Representative</p> <p>Alternate DPAC Representative</p> <p><i>See attached Nomination Information sheet for info</i></p>	Ella H
<p><b>15. Upcoming Events/Dates of Interest</b></p> <ul style="list-style-type: none"> <li><b>Tues, Apr 9: District Band Night at Michael J Fox Theater (senior band)</b></li> <li><b>Tues, Apr 15: Capstone Presentation Day for grade 12s, schedule posted outside library and student services</b></li> <li><b>Tues, Apr 15, 7:00pm: Burnaby District Budget Presentation, hosted by DPAC at Burnaby Central</b></li> <li><b>Wed, Apr 16, all day: Intermediate Choir Festival at Glenwood Elementary</b></li> <li><b>Thur, Apr 17: first day of Term 4</b></li> <li><b>Fri, Apr 18 &amp; Mon, Apr 21: Easter weekend, no classes</b></li> <li><b>District hosting social media safety seminar by Madison Cameron</b></li> <li><b>Mon, Apr 28: Pro-D Day, no classes</b></li> </ul>	Ella H



• NEXT PAC meeting: AGM on May 5, 2025 at 7:00pm	

Motion to Adjourn:Nancy

Second: Ella

*Approved*

ADJOURNED:9:02pm

Ecole Alpha Secondary PAC  
Treasurer's Report  
For the period Sept 1, 2024 to Mar 31, 2025

**Highlights for February and March 2025:**

- \$8,120.82 and \$4,742.27 were disbursed for TWL in Feb and Mar, respectively. The total payment for TWL items to date is \$14,000.70. This includes payments for:
  - o Athletics uniforms and equipment (\$4,000)
  - o Robotics competition super kit (\$2,432)
  - o Royalties for musical production (\$2,600)
  - o Music band trip to Whistler (\$2000)
  - o Field trips, guest speakers, etc.

<b>Total PAC General Funds</b>	
Cash in Bank	\$ 10,784.38
PAC donations with Alpha	\$ 4,000.72
PAC fundraising funds with Alpha	\$ 3,970.05
ST Investments	\$ 9,275.00
Total Funds at end of period Mar 3	<b>\$ 28,030.15</b>

<b>Total PAC Gaming Funds</b>	
Cash in Bank	\$ 12,400.23
PAC TWL funds with Alpha School	-\$ 5,515.91
ST Investments	\$ 20,000.00
Total Funds at end of period Mar 31,	<b>\$ 26,884.32</b>

<b>Fundraising Summary</b>	Revenue	Expenses	Net Revenue	Budget Rev
Progressive Fundraising	\$ 3,670.00	\$ 3,252.00	\$ 418.00	\$ 630.00
SPC	\$ 1,840.00	\$ 1,255.80	\$ 584.20	\$ 500.00
Bottle Return It	\$ 207.05	\$ -	\$ 207.05	\$ 200.00
Purdy's	\$ 1,923.47	\$ -	\$ 1,923.47	\$ 1,500.00
<b>TOTAL</b>			<b>\$ 3,132.72</b>	<b>\$ 2,830.00</b>

**General Account Financial Report for March 2025:**

<u>Revenue</u>	<u>Mar 2025</u>	<u>YTD</u>	<u>Budget</u>	<u>Diff</u>
Donations				
PAC General	\$ -	\$ 670.00	\$ 2,500.00	\$ (1,830.00)
Staff Lunch	\$ -	\$ -	\$ 150.00	
Fundraising				
Bottle Return It	\$ -	\$ 207.05	\$ 200.00	\$ 7.05
Purdy's	\$ -	\$ 1,923.47	\$ 1,500.00	\$ 423.47
SPC	\$ -	\$ 1,840.00	\$ 1,500.00	\$ 340.00
Progressive Gift Cards	\$ -	\$ 3,670.00	\$ 11,550.00	\$ (7,880.00)
COBS Bread	\$ -	\$ -	\$ 100.00	
Miscellaneous	\$ -	\$ -		
Grants				
SD41	\$ -	\$ 337.25	\$ 325.00	\$ 12.25
Investment Income				
Term deposit interest	\$ -	\$ 247.03	\$ 230.00	\$ 17.03
Revenue TOTAL	\$ -	\$ 8,894.80	\$ 18,055.00	\$ (8,910.20)
<u>Expenses</u>	<u>Mar 2025</u>	<u>YTD</u>	<u>Budget</u>	<u>Diff</u>
Students Support				
Club Donations	\$ -	\$ -	\$ 1,500.00	
Scholarships	\$ -	\$ -	\$ 2,500.00	
Staff Support				
Staff Appreciation Lunch	\$ -	\$ -	\$ 1,300.00	
Fundraising Expenses				
SPC	\$ -	\$ 1,255.80	\$ 1,025.00	\$ 230.80
Progressive Gift Cards	\$ -	\$ 3,252.00	\$ 10,920.00	\$ (7,668.00)
PAC Admin Expenses				
PAC meeting refreshments	\$ -	\$ 110.47	\$ 270.00	\$ (159.53)
Office supplies, printing	\$ -	\$ -	\$ 50.00	
Misc				
Miscellaneous expenses	\$ -	\$ -	\$ 250.00	
Expenses TOTAL	\$ -	\$ 4,618.27	\$ 17,815.00	\$ (7,596.73)

**Gaming Account Financial Report for December 2024:**

<u>Revenue</u>	<u>Mar 2025</u>	<u>YTD</u>	<u>Budget</u>	<u>Diff</u>
Grants				
Gaming Grant	\$ -	\$ 24,160.00	\$ 24,160.00	\$ -
Investment Income				
Term deposit interest	\$ -	\$ 283.38	\$ 478.00	\$ (194.62)
Revenue TOTAL	\$ -	\$ 24,443.38	\$ 24,638.00	\$ (194.62)
<u>Expenses</u>	<u>Mar 2025</u>	<u>YTD</u>	<u>Budget</u>	<u>Diff</u>
Students Support				
Club Donations	\$ -	\$ -	\$ 4,160.00	
Teacher's Wish List	\$ 4,742.27	\$ 14,000.70	\$ 20,000.00	\$ (5,999.30)
Admin Expenses				
Membership registration fees	\$ -	\$ 100.00	\$ 450.00	\$ (350.00)
Expenses TOTAL	\$ 4,742.27	\$ 14,100.70	\$ 24,610.00	\$ (6,349.30)

## **DRY GRAD 2025 UPDATE, April 7, 2025**

### **1) FUNDRAISING**

- going very well

Mitchells Soups, Purdy's, Online Auctions, 50/50, Panino Mio and Glenburn day, Fall Family Photo day - all very successful.

\* We have a Spring Family/Friend Photo Session coming up APRIL 29/30TH

\* We think that we may be okay after this last Fundraiser.

### **2) TICKET SALES**

EARLY BIRD: \$59 until April 15th

REGULAR PRICE: \$69 Until May 31st

It is still early days but we have sold 91 tickets so far

### **3) VOLUNTEERS NEEDED**

\* We will be discussing volunteers tonight for the following jobs: clothing drop off at school, clothing transportation to hotel, check in/out at Hotel venue for busses, decorating at venue, Grade 11 chaperones call out will go out soon.



## *École Alpha Secondary School* **Parent Advisory Council**

### **WELCOME!**

As a parent or guardian of a student attending *École Alpha Secondary* you are automatically a member of the **Alpha Parent Advisory Council (PAC)**.

The main objective of **Alpha PAC** is to provide a means of communication between parents and the school while enhancing the educational experience of Alpha students through the support of school programs and student initiatives.

The **Alpha PAC** elected officers are instrumental in this communication and is made up of parent volunteers who assume the position for the duration of one school year.

### **ELECTED POSITIONS AVAILABLE ON *Alpha PAC*\***

#### **President**

- speak on behalf of the Council
- consult with and report to Council members regularly
- preside at general, special and executive meetings
- ensure that an agenda is prepared for all meetings
- appoint committees where authorized by the membership or executive
- ensure that the Council is represented in school and district activities
- ensure that Council activities are aimed at achieving the purposes set out in the constitution
- be familiar with the Council's Constitution, Bylaws and meeting rules
- be familiar with finding resources to assist members

#### **Vice-President**

- support the president
- assume the duties of the president in the president's absence or upon request
- assist the president in the performance of their duties
- accept extra duties as required
- be familiar with the Council's Constitution, Bylaws and meeting rules
- be familiar with finding resources to assist members